



**This Way!**



**Venture On!**

**PoleStar Ventures, llc**

**Idaho Falls Idaho**

**Phone: 208-557-8799**

**Email: [polestarvllc@gmail.com](mailto:polestarvllc@gmail.com)**

## **Operation & Troubleshooting**

### **INTRODUCTION**

Thank you for choosing PoleStar Ventures, llc for your RV venture.

This manual is guide and it describes the operation of the RV equipment in general. Due to differences between similar equipment and RV models as well as changes from year to year, we cannot precisely describe every RV individually, but the systems and operation are very similar if not the same. Please read the following information thoroughly.

Your individual walk-through may have been overwhelming or just too much information in a short time. Please take a few minutes and read this manual carefully. Familiarize yourself with the vehicle. This will ensure that you get the best use of the RV.

We at PoleStar Ventures, llc are committed to make your venture as fun and trouble-free as possible. Your rental includes 24/7 assistance from Coach-Net's Roadside Assistance program.

### **Coach-Net**

Through Outdoorsy, PoleStar Ventures, llc partners with Coach-Net due to their vacation and RV focus, their RVDA-certified technicians who staff a 24/7 call center, and their team of mobile mechanics (who can also do work while inside national parks like Yellowstone and more). The Coach-Net RV Vacation Care Plan covers the rented unit only.

### **Services include:**

- 24/7 Technical Support
- RV Service Appointment Assistance
- Premier RV Service Network
- Mobile Mechanic
- Emergency Road Service

**In the event of unanswered questions or a issues please call Coach-Net at 844-964-6249**

If needed contact PoleStar Ventures, llc at 208-557-8799\* You can contact us by e-mail at [polesstarvllc@gmail.com](mailto:polesstarvllc@gmail.com) too for operational questions or to report damages and accidents.

(PoleStar Ventures, llc is not liable for any air time, data, roaming or other charges related to phone calls or electronic messages to/from Coach-Net or us.)

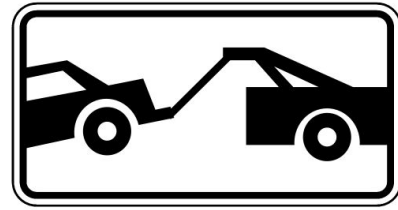
This document is the property of PoleStar Ventures, llc and is for informational purposes only we reserves the right to change the documentation at any time without prior notice. PoleStar Ventures, llc does not assume any liability for the accuracy of any instructions or specifications contained herein. The document is not intended to describe the specific function of any appliance or item within a particular RV. Please assure yourself of the contents and the operation of each item in your RV before you leave our rental location. Our employees are able to give you specific instructions. Please ask if you have any questions.

**PLEASE LEAVE THIS MANUAL IN THE RV**

# Accident or Break-down



Flat tire, keys locked in, out of fuel, engine or transmission problems, which prevent you from driving



Should you experience any kind of emergency that requires immediate professional medical, fire or police assistance please **call the nationwide emergency number 911** from any nearby telephone. Should you be involved in a vehicular collision, call the local police/sheriff/park ranger and inform us no later than the next business day to maintain insurance coverage – see page 14 for more details.

Should your RV no longer be drivable, call us at the numbers on the key tag or rental contract.

## **EMERGENCY ASSISTANCE Via Coach-Net**

Please call 855-817-1885

(Your Member ID # is on your reservation)

24 hours a day – 7 days a week

**\*CAUTION\***

**DO NOT  
EXCEED**

**65 MPH**

**WHILE DRIVING  
THIS VEHICLE**

**\*Vehicle is subject to GPS and speed tracking\***

**\*\*\*\*\***

## DRIVING SAFETY

Be aware that you are driving a much larger and heavier vehicle than a car. This will cause the vehicle to react differently from what you may be used to. Failure to follow this safety information may result in an accident, injury or death. **Obey all local, state and federal traffic laws.** Plan your route in advance and know the vehicles dimensions and limitations!

### Refueling (Gasoline and Propane)



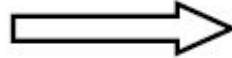
Refueling of gasoline and propane releases highly flammable fumes.

It is therefore mandatory to TURN OFF any spark emitting appliances (engine, refrigerator, water heater, furnace, etc.) before fueling.



- Turn off the engine and the battery disconnect switch by the entry door.
- Do not forget to turn the switch back on after fueling.

### Side winds **SLOW DOWN!**



Use caution or stop if necessary when traveling in high wind conditions.

Do not ignore wind warnings on the radio or by traffic officers. When trucks park along the road – stop as well.



### Following distance



5

4

Distance in seconds:

3

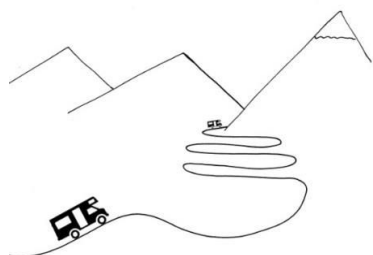
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1



The braking distance is much greater than for a car. Keep a greater distance to the vehicle in front of you! If you follow a truck, keep extra distance to reduce risk of damage to the windshield by stones thrown up.

## Mountain driving



When climbing hills, the transmission will automatically shift to lower gears. This decreases the strain on the engine and saves gas. Do not press the gas pedal to the floor on steep grades. This wastes gas, overheats the engine and transmission and can cause permanent damage. Use just enough gas to maintain forward progress. When

descending hills, shift to a lower gear to reduce speed to a slower, safer level. Never use brakes as the sole method to control downhill speeds. Constant brake use can render their stopping power useless. The lower gear level uses the engine to “brake” the vehicle. Never ride your brakes down a hill. That will cause brake overheating and eventually failure, for which you will be responsible.



## **Adjust your speed according to current road and traffic conditions!**

### Driving at night



If you are driving at night, be aware that in many rural areas (especially in the wide open areas of the western states) wildlife and in some areas livestock can be encountered on the roads. Adjust your speed accordingly.



### Seat belts

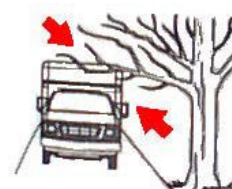
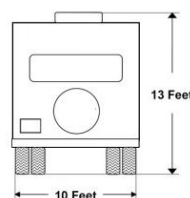


All passengers in the RV need to be buckled up. Children - typically up to age 6 or 60 pounds – need to be in a child or booster seat. Consult state regulations for further details. **DO NOT get up, cook, shower, use bathroom, walk around or lie on any bed in the RV while the vehicle is in motion!** The safety of yourself and your loved ones is very important.

### Overhead obstacles



Watch for low overpasses, overhanging trees or roof edges. If needed, have a passenger step outside and guide you past the obstacle.



## Driveway entrances and rough road surface

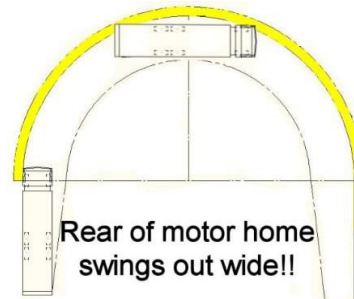
Enter and exit driveways SLOW and at an angle— the rear of the RV could hit the ground. Drive slowly over ramps, humps, bumps, rough terrain and other obstacles of any kind.



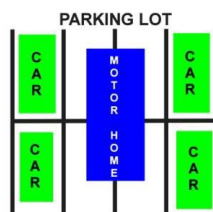
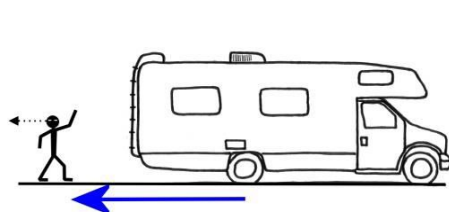
**CAUTION - Cabinets could open and objects fall out!**

## Maneuvering & parking

The rear of the RV swings out wide and clips corners when you make turns. Allow for extra room when making turns and parking. Park in an area with a lot of free space and use more than one parking spot if possible to ensure other cars do not park too close. You are responsible to pay for all parking spaces used! **Parking structures are PROHIBITED!**



When maneuvering on a campground, parking lot and especially while backing up, ALWAYS get help from a passenger → do not rely on mirrors or backup cameras only! Have someone outside of the RV checking for overhead- & side-clearance and obstacles. Even if the RV is equipped with a rearview camera - there remain blind spots!



**Damages caused by backing up are negligent and NOT covered by the insurance!**

## Tunnels and narrow roads

Drive slowly in tunnels and on narrow mountain roads. Many roads in National and State Parks have been built long before RVs were common vehicles. If you slow down when roads narrow, you are more likely able to avoid a mirror-to-mirror or other collisions.





## **Mobile phone use while driving**



It is not just unsafe to use a cell phone while behind the wheel, but in most states it is illegal! If you have to make a call – pull over or have a passenger make the call.

## **Loose items**

Secure any loose items or equipment before you drive off. In case of an accident or emergency stop, such a loose item could cause severe injury.



## **Break-in and theft**



RV's can be a target of thieves. Keep all doors locked while the vehicle is in motion. Do not leave valuables like cameras, computers, etc. laying out where they can be seen. To prevent somebody from hiding in the vehicle, lock all windows and doors; open all curtains and remove the privacy curtain when leaving the RV. This helps the police/security personnel to spot suspicious activities.

Should you have fallen victim to a theft or break-in, call the police and get a police report for your insurance.

## **Emergency exits**

Emergency exits are clearly marked. Special window exits are not to be opened - except in emergencies.



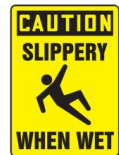
## **Hot surfaces**



Exhaust ports of furnace, water heater and generator are extremely hot when in use. Do not touch!

## **Slippery when wet**

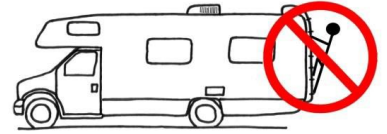
Entry steps and floors can be slippery when wet. Watch your step! Showers are very slippery when wet and not for use while vehicle is in motion.





## Risk of falling

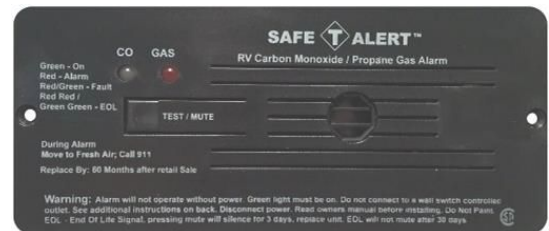
- The cab-over bunk bed is above the cockpit and one could fall out of bed. **ALWAYS use a safety net when small children sleep in the cab-over bunk**
- Watch your step when exiting the vehicle. If the RV is equipped with an entry step and it is retracted you could fall and get hurt. Electric step: wait until the step is fully extended before you step outside
- **For safety reasons, renters is not allowed access the roof area!**



## RV SAFETY EQUIPMENT

### **PROPANE & CARBON MONOXIDE DETECTOR**

Carbon Monoxide is an odorless gas often caused by burning. Propane is very flammable, heavier than air and smells like rotten eggs. It is used for heating, cooking and refrigeration. For your safety, a propane & carbon monoxide detector is installed in each RV often near the kitchen - just above the floor. Green (blinking) light = Normal. Blinking red or red/green light = Error – have it checked before you stop for the night! Red (blinking) light and fast loud high pitched chirping = Danger - high propane or carbon monoxide levels. Proceed immediately with the following steps:



1. Turn off all open flames – **do NOT touch electrical switches (potential sparks!)**
2. Exit the vehicle immediately and close the main valve on the propane tank
3. Wait several minutes before re-entering the vehicle
5. Open windows and the entry door - allow the propane/carbon monoxide to fully dissipate
6. Ensure the stove and oven burner valves are closed; turn off the water heater, the furnace, refrigerator and generator
7. Reset the alarm by pushing the test/mute button
8. Turn the main valve on the propane tank back on – if you smell propane again – turn it back off and call us
9. If you do not smell propane and the alarm does not go off anymore, the source of the leak may have been a temporarily open valve at the cooktop.

Certain cleaning solvents, dust and camp fire fumes can also trigger the alarm. Blowing into the sensor can help to clear it out.

## **VEHICULAR COLLISION – ACCIDENT**



An accident is a vehicular collision in traffic and/or with property resulting in injury and/or damage to others and/or their property. Collisions without harm and/or damage to others and /or their property are designated as damage (see next section).

1. Get to safety if situation is dangerous
2. Make sure everybody is okay – administer first aid
3. Call the local police and have an officer take a report.

**In case of injuries dial 911 (ambulance – police – fire department).** Request the officer's name, ID-, case

number, phone number and how to get a copy of his report. If the police refuses to come or take a report; get the name, ID number and local phone number of the officer answering your call

For minor accidents or on private property, the police usually does not take a report. Proceed with step 4 below

4. Take pictures of the accident scene and the involved vehicles – if possible before moving the vehicles. If the vehicles were moved take pictures of the accident area as well
5. Exchange all information with the other party and fill in the accident report form. It is necessary to provide the information from the other party – name, address, phone number, insurance information – if the other person refuses, call the police. Only a police report alone is not enough!

6. PoleStar Ventures, llc must be contacted no later than the next business day at 208-557-8799 phone number on the key tag or at [polestarvllc@gmail.com](mailto:polestarvllc@gmail.com)

7. E-mail the accident report (high resolution pictures)

***The insurance company has the right to decline coverage if accidents are not reported on time or if no accident report can be provided.***

## **Damages**

In case the RV got damaged without harm to people and/or damage to property of others, please report the damage to us by calling 208-557-8799 or [polestarvllc@gmail.com](mailto:polestarvllc@gmail.com) and to get assistance in having the vehicle repaired - if needed.



## **Flat Tire**



insurance deductible.

Do NOT drive with a flat tire! Even if there is a second tire on the same side, driving with a flat tire will overload the other tire and is dangerous. In case you have a flat tire please call Coach-Net at 855-817-1885 for assistance. Please have the following information available: a) miles, b) which tire and c) the exact street address. We will arrange for professional help to install the spare tire. Repair or replacement cost of the flat tire is your responsibility within the

**For safety, insurance & liability reasons there are no tools in the vehicle.**

## **Breakdown**

Should the vehicle break down – not drivable anymore – call us. Please have the following information available: a) miles, b) problem description, c) number of passengers and d) the exact street address. Unauthorized towing will not be reimbursed.

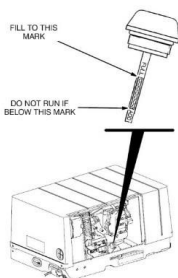


## **Maintenance**

You as renter are responsible for the maintenance of the rental vehicle during the rental period. Check the engine oil and coolant levels every other time you refuel. A motor oil change is required every 5,000 miles you drive. Maintenance expenses in excess of \$50.00 will be reimbursed only with prior approval by PoleStar Ventures, llc and with receipt only. Oil changes can be done at any nationwide lube center such as Jiffy Lube/Quick Lube/EZ-Lube or similar. You are not required to have the oil changed by a RV dealership.



Motor oil is best checked with a cold engine on level ground. The oil level has to be between the MIN and MAX mark. NEVER fill more than ½ quart/liter at one time! Always wait 2 minutes after adding oil and before filling more.



Inspect the oil level in the generator every 8 hours of usage. Damages due to lack of maintenance are the customers responsibility. Use regular motor oil if needed.

The engine coolant has to be inspected regularly and if needed, add drinking water only. Check the coolant level when the engine is cold.



Have the tire pressure checked weekly. Pressure information is found on the manufacturer label near the driver seat – usually on the door frame.

## **RV EQUIPMENT**

### **Keys and Doors**

There is only one set of keys for the RV. If it is a motorhome, splitting up keys may prevent you from locking yourself out of the vehicle – one person keeps the entry door keys and the driver keeps all others.

To avoid injury or damage during high winds, make sure the entry door is always hooked-in (if equipped) or closed at all times.



### **Monitor Panel**

The monitor panel provides you with an overview of various systems:

- Fresh water tank level
- Holding/Black water tank level
- Grey water tank level
- Propane tank level
- Coach (house) battery charging / condition

In addition, you can operate the water pump, and water heater

If the monitor panel shows holding tanks to be full or registers more than empty after dumping, waste is stuck on the sensors. To fix this, fill tanks with about four buckets of clean water and some chemical. Driving should clean off the excess waste.

### **Cooktop (Propane)**

While using the cooktop, turn on the hood exhaust fan above the cooktop and open a window for fresh air and to prevent the smoke alarm from going off just because you cook. To light the propane, use the built-in lighter – either mechanical or electrical. Or use the supplied lighter or a match.

***NEVER use the cook top while the vehicle is in motion! Do NOT use the cook top for comfort heating – danger of suffocation!***

### **Oven (Propane)**

While using the stovetop and/or oven, turn on the hood exhaust fan above the stove and open a window for fresh air and to prevent the smoke alarm from going off just because you cook. Push in, turn the oven knob to PILOT and HOLD it in for 30 – 60 seconds. While holding the knob in, use the open flame of a lighter or a match to light the pilot flame. Hold the lighter or match to the pilot (located next to the burner under the bottom



rack of the oven) until the pilot flame lights up. Hold the knob for another 30 seconds – then adjust the oven control knob to the desired temperature. Note: Be patient when lighting the pilot flame as it may take some time.

***NEVER use the oven while the vehicle is in motion! Do NOT use the oven for comfort heating – danger of suffocation!***

## **Kitchen Counter & Dining Table**



Do NOT place hot pots and pans directly on the kitchen counters or dining tables. These surfaces are mostly plastic or covered by a plastic film and will melt/burn!

ALWAYS use a cutting board when working with a knife



## **Dinette Bed**



The dinette table can be converted to a bed. Our models has a folding leg: 1) lift the table top off the leg; 2) fold the leg in; 3) lift the table and remove it from the wall and lay table between benches and re-arrange cushions.

## **Bathroom Door**

It could happen that the bathroom door locks itself and needs to be unlocked from the outside. Some door knobs require a small flat screw driver and others can be unlocked with a coin. Turn 90°.



## Fresh Water System

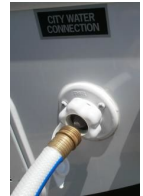
The RV has two water systems. A fresh water storage tank and a city water connection.

**IMPORTANT: Only use potable (drinking) water for city water hookup and to fill the fresh water tank.**

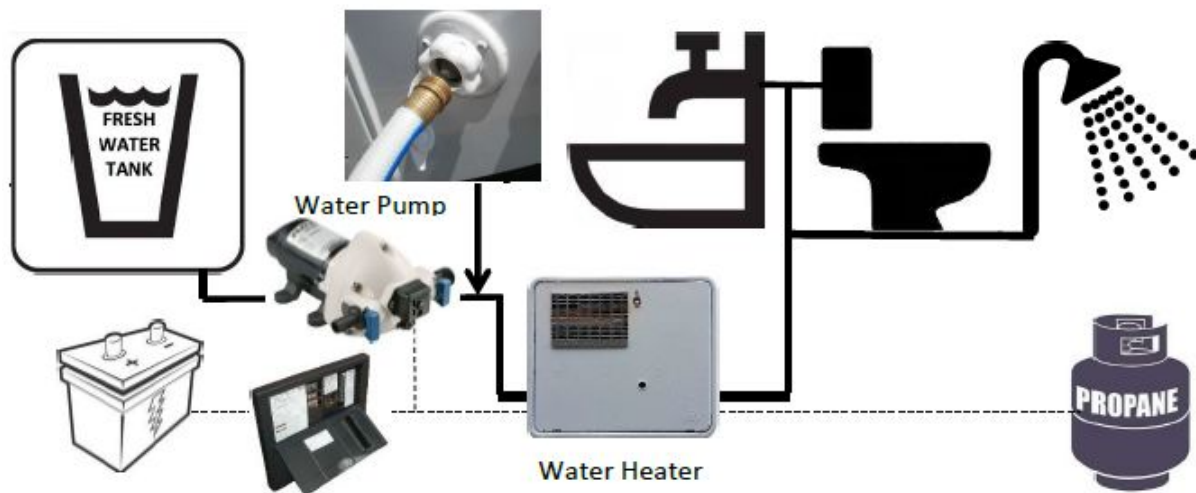


**Fill the fresh water tank** at the access door located on the right side of the RV

**City Water Connection** is also on the right side of the RV further toward the rear. Maximum allowed water pressure: 45 PSI / 3.1 bar – **use the pressure regulator when connected**



The fresh water tank overflows when it is full thru the fill opening area. If you are staying at a campground with city water hookup, there is no need for use of the water pump. The water pressure at some campgrounds can be higher than normal. It should not exceed 45 PSI (3.1 bar) – check with the campground manager. To prevent any leaks in the RV, use the pressure regulator when connected.



## Water Heater

The water heater operates on propane power. It takes 20-30 minutes to heat the 6 gallons/22 liters of water. The Pilot or DSI light will turn on briefly but turns off while the water is getting hot.



**For safety reasons turn the water heater off while driving.**



## **Shower**

**Dry camping/Boondocking:** make sure you have plenty of fresh water and the grey water tank is empty.

**Full hook-up:** make sure the city water at the campsite is on and the drain valve of the grey water tank is open.



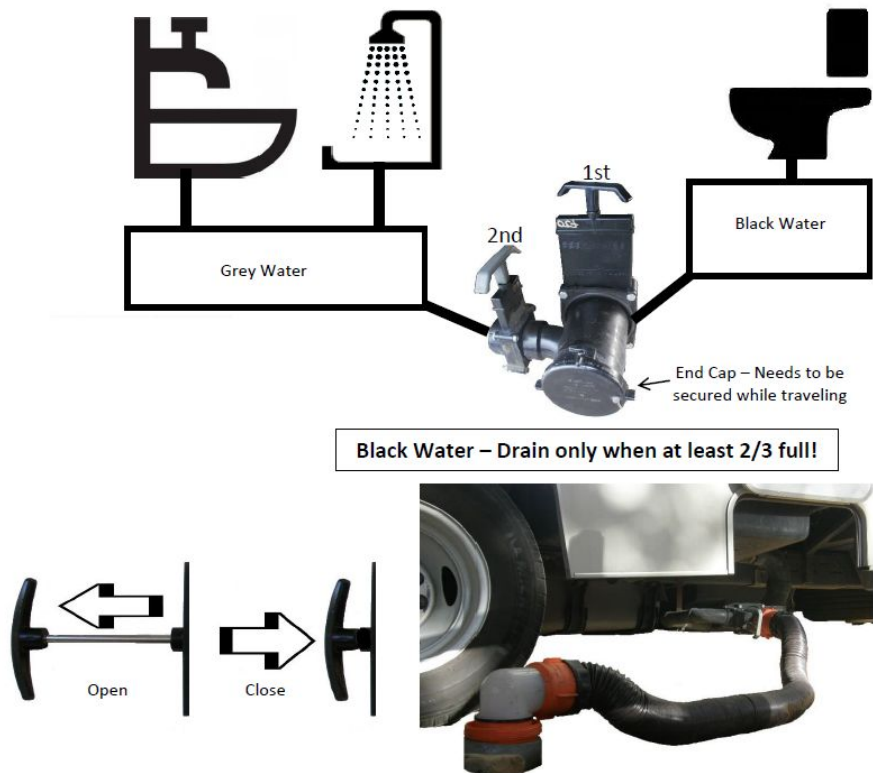
The shower head has a water saving feature with an on/off valve built into the shower head to reduce the water consumption.

## **Waste Water System**

The waste water system operates without any pump and empties thru a hose that is in a container in the storage area.

### **To drain the tanks:**

1. Remove end cap
2. Attach sewer hose
3. Stick hose in ground
4. Drain BLACK water – large valve
5. Close black water valve
6. Drain GREY water
7. Close grey water valve
8. Remove sewer hose
9. Rinse hose
10. Install end cap



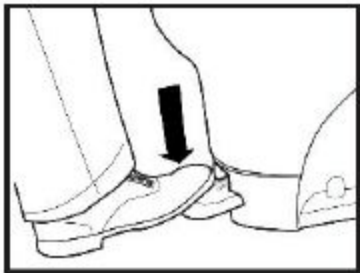
Drain pipes are on the drivers side of the RV toward the rear.



## **Toilet**

All RV are equipped with a flush toilet. Flushing the toilet requires water pressure from the water pump or city water connection. Before using the toilet ensure you have water pressure. ***The system requires that you use RV Toilet Paper to avoid plugging.*** We provide you with a 4-pak to begin your trip.

If you are passing solids, before you begin, press the foot pedal lightly and fill the bowl  $\frac{3}{4}$  full of water. Flushing the toilet is done with a foot pedal. Flush for at least 10 seconds to allow plenty of water to go into the black tank to prevent issues



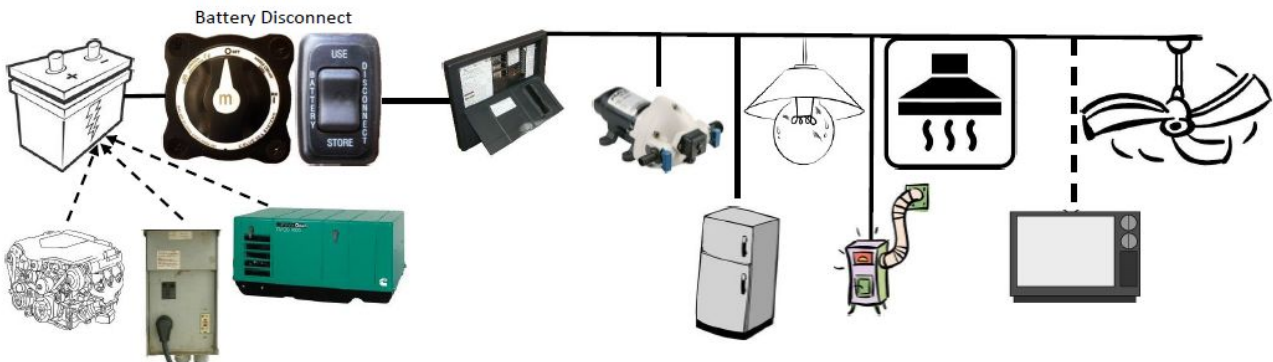
To prevent odors and to dissolve human waste add RV holding tank chemicals (some are provided) after every first time use on an empty tank. **Do NOT use regular household toilet cleaner or toilet paper!**

***Do NOT drop anything in the toilet that does not belong!***

## **Electrical System**

### **12 VOLTS – BATTERY POWER**

The coach (house) battery operates many electrical appliances.



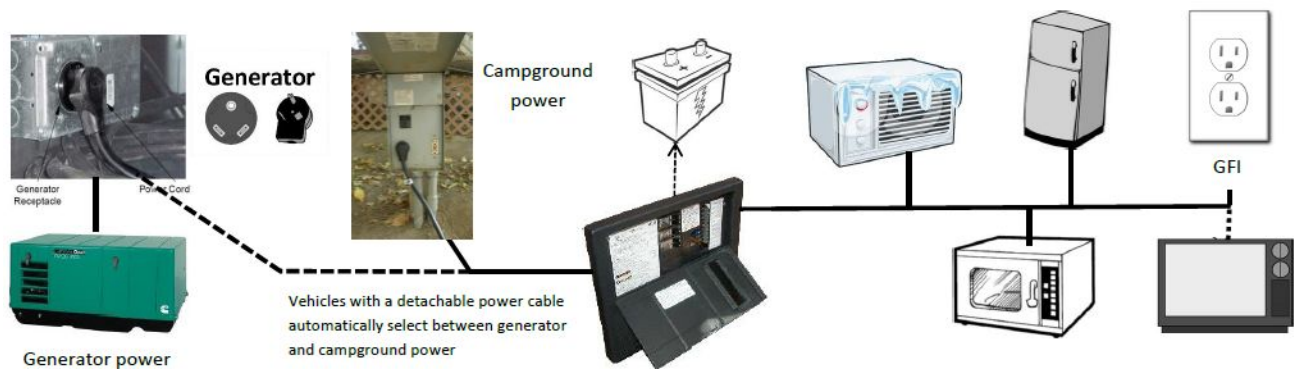
The coach battery is getting charged while driving, from the solar panel and when connected to the campground or when the generator is running. Its condition can be seen on the monitor panel with the BATT button. If you are without electricity from the campground for a few days and do not drive much, you have to run the engine or the generator at least two hours per day to maintain enough battery power, if there isn't enough sun to charge it through the solar panel. If the outside temperature is low and you use the furnace (heater) at night, you have to run the engine or generator at least four hours per day to maintain enough battery power (If there isn't enough sun to charge it through the solar panel). A fully discharged battery requires driving (or running of engine) for at least eight hours. Battery life varies widely depending on multiple factors.

## **Fuses**

Each RV has a fuse box which is located in the bedroom or living area. It contains a series of fuses (standard 12 volt automotive fuses). If any electrical appliance stops to operate, check first the fuses. A defective fuse has the thin wire inside broken.



## 110 Volt – Household Power



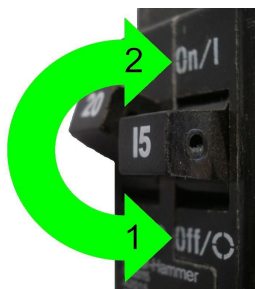
## Circuit Breakers

Each RV has a fuse box which is located in the bedroom or living area. It contains a series of 110 volt circuit breakers. If any electrical appliance stops to operate, check first the circuit breakers.

A circuit breaker ON

B circuit breaker TRIPPED (activated)

C circuit breaker OFF



1. Move breaker to OFF
2. Move breaker to ON

Trying to turn the circuit breaker back ON directly will keep the electricity interrupted

## Ground Fault Interrupter (GFI)

The GFI (Ground Fault Interrupter) is a special circuit breaker for 110 volt wall outlets. It is part of an electrical outlet – mostly in the bathroom. To reset, first unplug all devices and push the RESET button back in. It will only reset if you have 110 volt power from the campground or generator.



Push to Reset circuit after ground fault tripping.

Push to Test. Should break circuit. Press Reset button to reconnect.

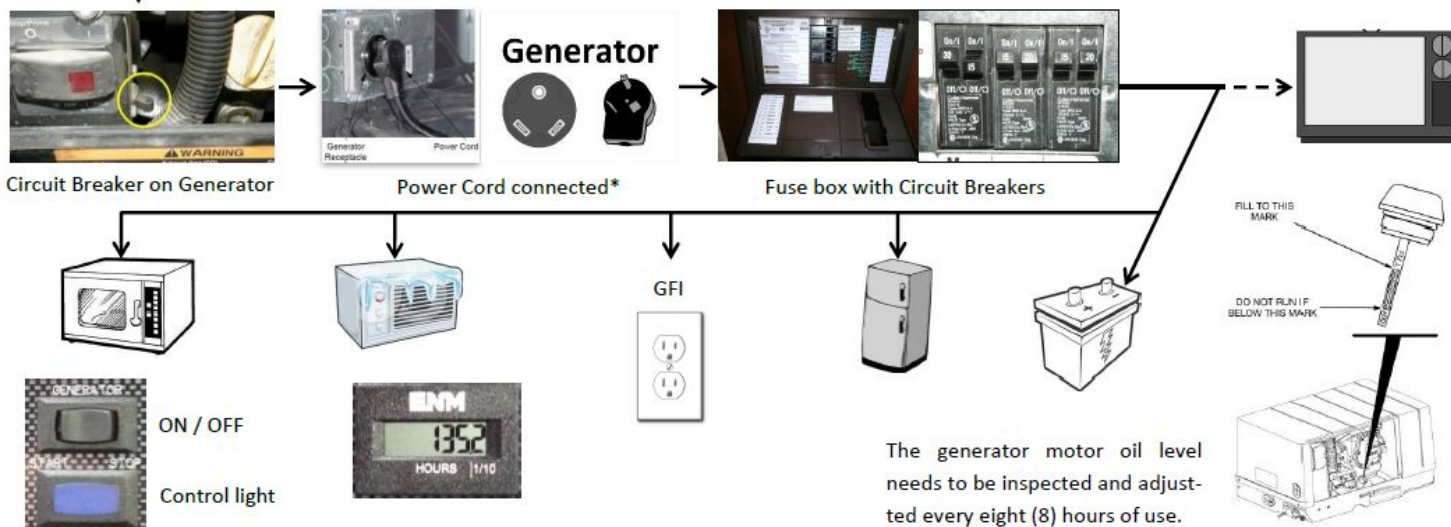
## Overloading The Circuit

Using more than one appliance at the same time will overload the circuit and interrupt the power. Turn off the air conditioner before using the microwave, toaster or hair dryer, etc.

## Generator



The generator uses gasoline from the vehicle fuel tank. A minimum of  $\frac{1}{4}$  fuel tank is needed in order to operate. Fuel use up to 0.7 gallon / 2.7 liter per hour. Using two appliances at the same time can overload the generator itself and shut it down. Turn off every appliance before re-starting the generator.

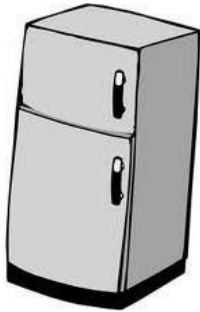


The generator motor oil level needs to be inspected and adjusted every eight (8) hours of use.

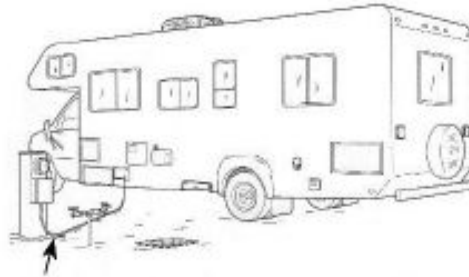
\*Vehicles with a detachable power cable automatically select between generator and campground power



## Refrigerator



The refrigerator is using propane or household (110 volt) power to cool but needs battery power (12 volt) to operate. For an extended stay it is recommended to have electricity from the campground. The RV refrigerator is technical different from a household refrigerator and therefore less efficient by design.



For proper operation, the vehicle needs to be on level ground. Use levelers as needed.



### Leveling:

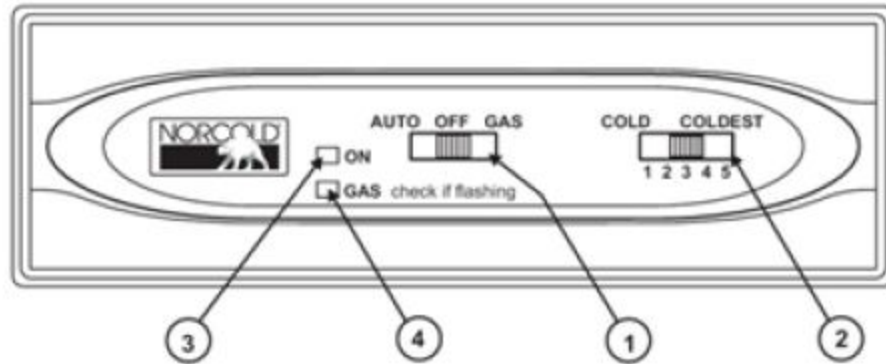


**CAUTION:** The refrigerator is made to operate within 3° off level side-to-side and 6° off level front-to-back (as looking at the front of the refrigerator). Operating it at more than these limits can cause damage to the cooling system and create a risk of personal injury or property damage. Make sure the vehicle is level before you operate the refrigerator.

A drinking glass filled with water can be used to determine vehicle angle



## Refrigerator Operation



Move switch 1 to Auto mode

Select temperature with switch 2

For the most efficient operation, do not place any hot or warm food in the refrigerator and do not overfill it, blocking air circulation. If possible, keep the refrigerator side of the RV in the shade.

## Leveling System

RV is equipped with an electric leveling system. There are 4 jacks that will drop from under the RV to stabilize and level the rig on the ground.

Once you are parked on as level of a area as possible:

- Engage the emergency brake
- Ensure everyone is standing still
- Turn on the truck engine key to axillary (not running)
- Turn on the leveling system
- Operate each jack's lever starting with the lowest side. Balance out until level.
- Turn off the leveling unit and the truck key

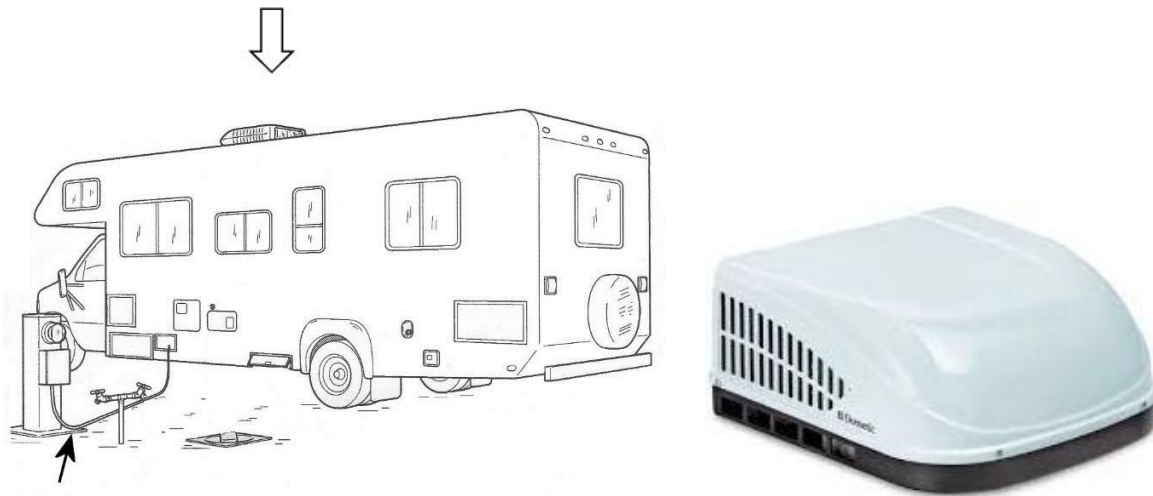


When you are ready to leave, you need to retract the jacks:

- Turn on the truck engine key to axillary (not running)
- Turn on the leveling system
- Move the jack levers to retract
- Wait for them to retract completely (you will want to look under the RV and make sure they have retracted)
- Turn off the leveling system and the truck key.
- Release the emergency brake before departing.

## **Air Conditioner**

The roof air conditioner requires power from the campground or the generator to operate.



### **Ceiling mounted model:**

1. Cooling – Turn system knob towards the blue side (and select fan speed)
2. Select temperature – Turn knob from warm to cool
3. Fan only – Turn system knob towards the black side (to select fan speed)

Note: There is NO heat from the air conditioner



***NOTE - The air conditioner can only cool about 20°F/11°C temperature difference. With outside temperature of 100°F/38°C it can take hours to cool to a comfortable temperature. Opening windows and doors will prolong the cooling time.***



## **Awning**

Renter understands use of the awning is at their own risk and any damages for whatever reason are going to be deducted from my damage deposit. **We *STRONGLY* recommend you *DO NOT* use the awning at all, but if you do, remember all damage is 100% paid out of your damage deposit.**

Before rolling out the awning, ensure there is enough space to fully extend it and that it does not interfere with tree branches, etc.

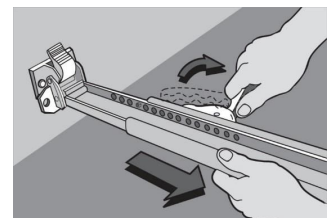
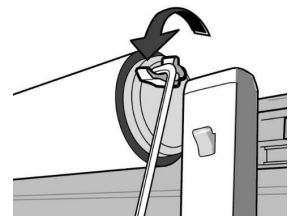


***NEVER roll out the awning in windy conditions or rainy weather!***

***NEVER leave the awning unattended (absence or overnight)!***

**To enjoy the shade an awning can provide, follow these steps:**

1. Release the travel locks and loosen the tightening wheels on both arms
2. Flip the release lever at the roller tube to the 'roll down' position, using the pull rod
3. Pull the pull strap using the pull rod. Do not release the awning pull strap.
4. Once the awning is rolled out all the way, move the rafter arms all the way out to the roller tube, stretch the fabric and secure the tightening wheels.

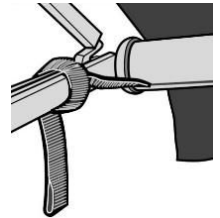


5. To raise the awning up, fold out the handle on the awning arm and pull up to the desired height. Ensure the latching mechanism is properly engaged before letting go



**NEVER release the awning arms  
from the wall brackets at any time!**

To keep the awning pull strap from getting dirty or lost, wrap it loosely around the awning arm closest to the release lever



To roll up the awning into the travel position have a 2nd person to assist.

- Center the strap and pull. Hold on tight! The 2nd person flips the release lever.
- Slowly let the awning roll up – using the pull rod. Ensure the travel locks are engaged and the tightening wheels are tight
- Ensure the release lever at the roller tube is in the 'ROLL UP' position - use the pull rod to adjust if needed



***CAUTION: When it is windy or rainy, retract and  
roll-up the awning!***

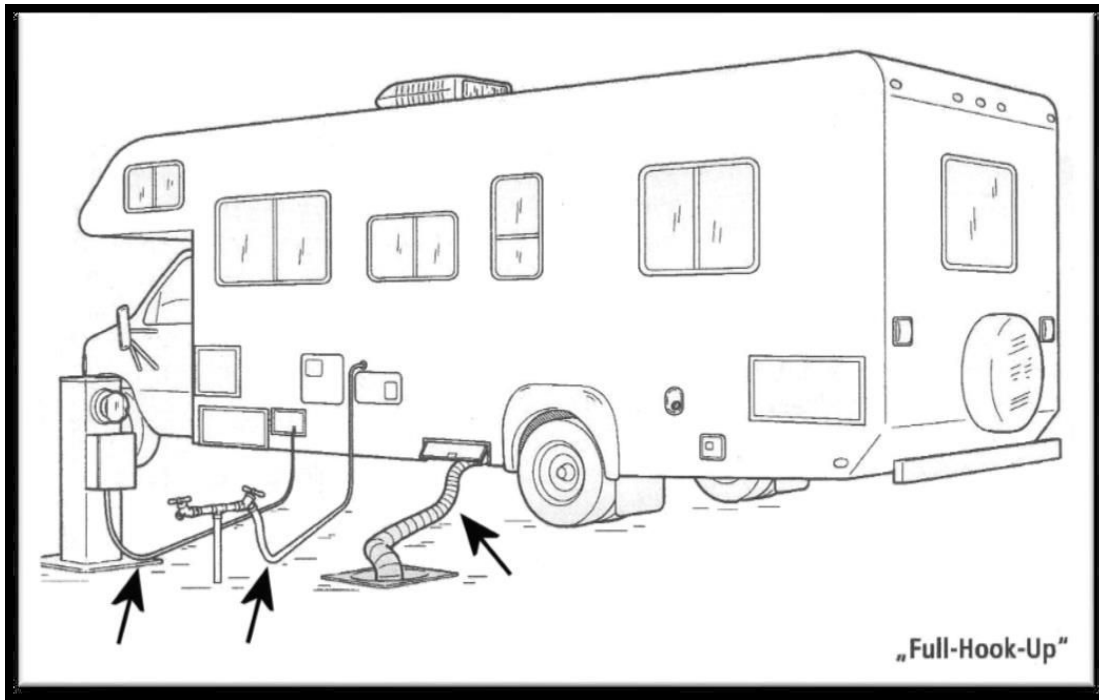
Remember – Weather conditions can change rapidly, especially in the desert and mountains!

***Before driving off – ensure the awning is properly secured***

## **SETTING UP AND BREAKING DOWN CAMP**

### **When you arrive at the campsite**

1. Have a passenger guide you into the campsite to prevent hitting an obstacle and damage the vehicle
2. Apply the parking brake before shifting into park
3. Park the RV on a level surface. Use the leveling system to level the vehicle from front to back and side to side
4. Before raising the TV antenna, make sure there is enough clearance
5. If equipped – extend the entry step
6. Hook up the power cord, fresh water and sewer hose
7. Turn on air conditioner or heater – as needed
8. Turn on water heater



### **Before leaving the campsite**

1. Roll up and secure the awning
2. Crank down the TV antenna
3. Close all roof vents and windows
4. Turn off the air conditioner/heater
5. Turn off the water heater and water pump
6. Unplug and store the power cord and TV cable
7. Disconnect and store the fresh water hose
8. Close dumping valves, disconnect and rinse the sewer hose and store it. Put the sewer cap on
9. Retract the leveling system

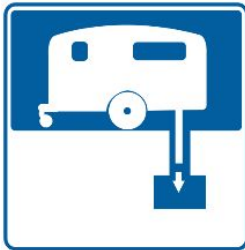
10. Release the parking brake
11. Close and lock all compartment doors
12. If equipped – retract the entry step
13. Lock the entry door
14. Secure any loose items in the RV
15. Close all drawers and cabinets inside the RV
16. Ensure everybody is buckled in
17. Drive carefully on the campground and roads – request help from a passenger in narrow spots

***For safety reasons PoleStar Ventures, llc does not recommend 'street-side' camping, which is illegal in some states***

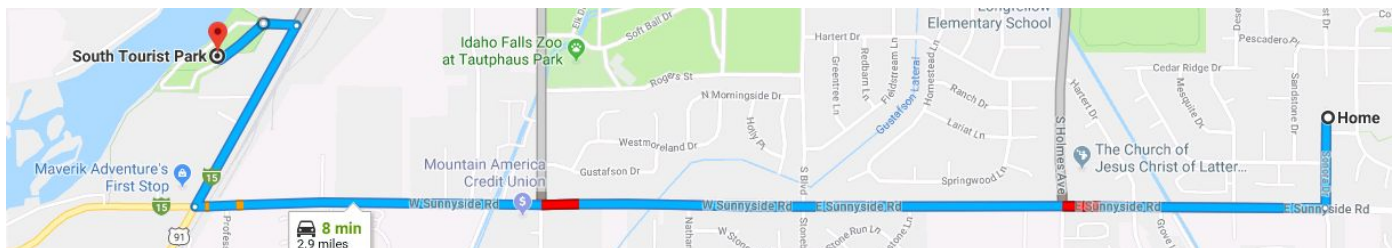
## RETURNING THE RV AT THE END OF YOUR TRIP

The return of the RV must be concluded no later than designated return time.

1. Before returning to PoleStar Ventures, llc; at the last campground or overnight stop:
  - a. Dispose of any left-over food and trash
  - b. Pack your personal belongings and luggage
  - c. Clean the inside (wipe clean the shower, toilet, sinks, refrigerator, stove, oven, microwave; wash the dishes, pots, and pans) and sweep out the RV
  - d. Drain the waste water tanks. Tanks must be empty!



Close easy dump station is South Tourist Park located at:  
2800 S Yellowstone Hwy, Idaho Falls, ID



2. Fuel and propane tanks need to be FULL (verify the tank indicators!)



***Thank you for letting us share in your venture!***

**PoleStar Ventures, llc**

**Idaho Falls, ID**

**Phone: 208-557-8799**

**(Please leave this binder in the RV)**